

General Conditions for VDZ Training Courses

Registration

Registrations can only be made online via the VDZ website www.vdz-online.de/en/training. All current registration deadlines are shown on the website. Participants will receive written confirmation of their registration.

Participation fee

The participation fee includes training sessions, training course documentation, lunches, beverages and coffee breaks during the training sessions, one social event and presentation of certificates. The participation fee also includes the services that are listed in the respective descriptions of the training courses and seminars. If not stated differently, the general regulations under “Accommodation” apply.

VAT Applicability:

Invoices issued to recipients in Germany: The standard German rate of VAT, currently 19%, will be applied.

Invoices issued to recipients in other EU countries: VAT will not be applied, if the recipient provides a valid VAT registration number (reverse charge rule according to Art. 196, 205 EU-Directive 2006/112).

Invoices issued to recipients in non-EU countries: VAT will not be applied. A certificate of tax residence is required. The above-mentioned VAT application rules apply to participation in VDZ seminars and training courses only.

Accommodation

If not stated otherwise in the descriptions of the courses, accommodation as well as the participants' travel costs are not included in the participation fee. VDZ will provide hotel recommendations, but the participants have to book their hotel accommodation by themselves. In the event of cancellation of a room reservation the terms and conditions of the hotel apply.

Payment

Participants will receive an invoice (after registration) which is payable immediately upon receipt by bank transfer or cheque. Payment will be accepted in Euros only.

Cancellations by VDZ

If an event is cancelled by VDZ, participants are entitled to a full refund of their participation fee. If one of courses, training and seminars is cancelled, participants will be informed by VDZ at least 4 weeks prior to the first day of the training.

Cancellations by the customer

Participation fee will be refunded for cancellations made in writing up to 14 days prior to the event. No refund will be made for cancellations received after this date.

Changes and general rules

VDZ reserves the right to change the course programme and agendas and to cancel events in case of insufficient bookings or other circumstances beyond VDZ's control. VDZ is not responsible for any other loss incurred by a participant as the result of the cancellation or amendment of an event by VDZ. These terms and conditions are governed by German law.

Duesseldorf, November 2019